

# THE SOUTH MOUNTAIN YMCA CAMPS CAMP CONRAD WEISER



## RESIDENT CAMP COUNSELOR – JOB DESCRIPTION

**Reports to:** Village coordinator, Program Coordinator, Assistant Director, and Director

### **General Description**

The counselor will supervise and care for campers in loco parentis. Overseeing children's day to day needs and providing safe, fun entertainment and wholesome activities are an essential part of the job. Counselors run programming for campers in a specified age group from the time the children wake up in the morning to the time they go to bed in the evening. During the evening and night, counselors are expected to continue to ensure the safety and emotional well-being of the campers, even if it means providing care during the overnight period. The successful candidate truly enjoys working with children of various South Mountain programs.

### **Qualifications**

- Minimum 18 years of age
- Experience working with youth and teens in an outdoor setting, or strong desire to gain experience in such an environment.
- Ability to work long hours, including evening and late-night programs, under stress is a must.
- Ability to be flexible to sudden changes in schedule, staff, and campers
- Present a strong, positive model for kids and fellow staff members.
- Possess excellent communication skills and group facilitation skills
- Be a strong leader and work well with a team of others
- Be able to multi-task and handle pressure well
- Minimum first aid and CPR certification required

### **Responsibilities**

- Ensure safety of all participants at all times.
- Supervise and care for campers in loco parentis from the time the first camper arrives at South Mountain to the time the last camper leaves South Mountain.
- Create a safe and fun environment for campers participating in summer camp programs.
- Design and implement programming for campers participating in summer camp programs.
- Be an active member of a small community, including, but not limited to, giving your opinion in an appropriate manner, taking on delegated responsibilities and helping to maintain the physical, emotional, and mental health of each team member.
- Maintain a friendly, cooperative, and professional relationship with your co-counselors, Village coordinator, director and any other staff members or outfitters.
- Complete and submit all required documentation including, but not limited to, daily logs/reports, incident reports, vehicle logs, etc. in a timely manner.

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## RESIDENT CAMP COUNSELOR - JOB DESCRIPTION CONTINUED

- Create a system for inventorying and maintaining equipment, including, but not limited to, cleaning equipment in a timely fashion, returning equipment within a reasonable time after use etc.
- To plan, prepare and provide instruction during specialties that is appropriate to the ability level of different age groups.
- Motivate and encourage campers and counselors to be active participants in creative and varied activities.
- Teach safe behaviors and follow best practice within their area of specialty.
- Maintain and care for any activity supplies used during specialties.
- Assume special assignments and responsibilities during Check In/Out, All Camp Events or on rainy days as determined by the Village Coordinator, Program Coordinator or Director.
- Be a good role model for fellow staff and campers at all times. This includes modeling acceptable behavior, language, South Mountain YMCA's core values and outdoor standards.
- Ensure that South Mountain Summer Camps achieves the highest standard and meets the mission and goals of both the Summer Camp Departments and South Mountain YMCA, as well as expectations of customers.
- Attend staff meetings.
- Offer help and assist with any other duties as assigned for the success of South Mountain.
- Embrace the South Mountain YMCA's core values of Respect, Responsibility, Caring & Honesty.
- Child abuse risk management.
- Program monitoring for Quality and Safety.

*I .....HEREBY ACKNOWLEDGE MY ROLE CAMP COUNSELOR AND  
AGREE TO PERFORM MY DUTIES TO THE HIGHEST STANDARD.*

.....  
SIGNATURE

.....  
DATE