

THE SOUTH MOUNTAIN YMCA CAMPS CAMP CONRAD WEISER



JUNIOR COUNSELOR – JOB DESCRIPTION (VOLUNTEER POSITION)

Reports to: Village Chief / Program Coordinator / Director

General Description:

The Junior Counselor will supervise and care for campers. Overseeing children's day to day needs and providing safe, fun entertainment and wholesome activities are an essential part of the job. Junior Counselors run programming for campers in a specified age group from the time the children wake up in the morning to the time they go to bed in the evening. During the evening and night, junior counselors are expected to continue to ensure the safety and emotional well-being of the campers, even if it means providing care during the overnight period. The successful candidate truly enjoys working with children of various South Mountain programs. Junior Counselors are never to be alone with a group of campers and must always be supervised by a Counselor when in charge of campers.

Qualifications:

- Under 18 years of age at time of employment
- A strong desire to gain experience in such an environment.
- Ability to work long hours, including evening and late-night programs under stress is a must.
- Ability to be flexible to sudden changes in schedule, staff, and campers
- Present a strong, positive model for kids and fellow staff members
- Possess excellent communication skills and group facilitation skills
- Be a strong leader and work well with a team of others
- Be able to multi-task and handle pressure well

Responsibilities:

- Ensure safety of all participants at all times.
- Supervise and care for campers from the time the first camper arrives at South Mountain to the time the last camper leaves South Mountain.
- Create a safe and fun environment for campers participating in summer camp programs.
- Design and implement programming for campers participating in summer camp programs.
- Be an active member of a small community, including, but not limited to, giving your opinion in an appropriate manner, taking on delegated responsibilities and helping to maintain the physical, emotional, and mental health of each team member.
- Maintain a friendly, cooperative, and professional relationship with your co-counselors, Village Chief, director and any other staff members or outfitters.
- Complete and submit all required documentation including, but not limited to, daily logs/reports, incident reports, etc. in a timely manner.
- Assist in inventorying and maintaining equipment, including, but not limited to, cleaning equipment in a timely fashion, returning equipment within a reasonable time after use etc.
- To plan, prepare and provide instruction during specialties that is appropriate to the ability level of different age groups

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CONTINUED

- Motivate and encourage campers and counselors to be active participants in creative and varied activities
- Teach safe behaviors and follow best practice within their area of specialty
- Maintain and care for any activity supplies used during specialties
- Assume special assignments and responsibilities during Check In/Out, All Camp Events or on rainy days as determined by Village Chief, Program Coordinator or Director
- Be a good role model for fellow staff and campers at all times. This includes modeling acceptable behavior, language, South Mountains core values and outdoor standards.
- Ensure that South Mountain Summer Camps achieves the highest standard and meets the mission and goals of both the Summer Camp Departments and South Mountain YMCA, as well as expectations of customers.
- Attend staff meetings.
- Offer help and assist with any other duties as assigned for the success of South Mountain.
- Embrace the South Mountain YMCA's core values of Respect, Responsibility, Caring & Honesty.
- Child abuse risk management.
- Program monitoring for Quality and Safety.