

THE SOUTH MOUNTAIN YMCA CAMPS BYNDEN WOOD DAY CAMP



DAY CAMP COUNSELOR JOB DESCRIPTION

Reports to: Day Camp Assistant Director, and Day Camp Director

General Description

The Day Camp Counselor is responsible for planning, leading, and implementing core and non-core programs and experiences for children ages 6-12 in a small group setting. They will also be responsible for the general safety and development, growth, and skill achievement of the participants in his/her group. The incumbent will provide high quality outdoor educational and recreational experiences for participants that focus on the YMCA core values of caring, honesty, respect, and responsibility.

Qualifications

- Minimum 18 years of age
- All counseling staff must live on site.
- Upon hire, completion of staff training week and Day Camp specific trainings.
- Course work in the Education field or experience in camp, youth programs, recreation, working with children, or in a related field.
- Strong desire to work with children and to help each camper grow as individuals as well as a community members.
- Ability to lead, plan, organize, and implement program activities.
- Ability to work as a member of a team and the ability to accomplish tasks with little direct supervision.
- Possess excellent communication skills and group facilitation skills
- Ability to be flexible to sudden changes in schedule, staff, and campers
- Present a strong, positive model for kids and fellow staff members
- Be able to multi-task and handle pressure well.

Responsibilities

- Help write and implement a weekly schedule for your camp group.
- Organize and lead a variety of small and large group activities each week. Activities may include crafts, nature, songs, games, opening and closing ceremonies, swimming, archery, climbing.
- Identify and respond to camper behavior issues.
- Ensure that the site is kept clean, organized, and free of litter.
- Communicate with parents about participant's experiences and report concerns to Day Camp Director.
- Assist in maintaining accurate program records including incident reports, logbook documentation, and daily attendance.
- Know and understand and implement ALL emergency procedures associated with the camp program.

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DAY CAMP COUNSELOR - JOB DESCRIPTION CONTINUED

- Know, enforce, and follow all safety guidelines associated with the camp and all program areas. This includes but is not limited to being responsible for your campers' safety and their whereabouts at all times.
- Help guide Junior Counselors and Camp Volunteers to have a deeper understanding of leadership and counseling skills.
- Be a good role model for fellow staff and campers at all times. This includes modeling acceptable behavior, language, South Mountain's core values and outdoor standards.
- Day Camp Counselor Job Description
- Ensure that South Mountain Summer Camps achieves the highest standard and meets the mission and goals of both the Summer Camp Departments and South Mountain YMCA, as well as expectations of customers.
- Attend staff meetings.
- Offer help and assist with any other duties as assigned for the success of South Mountain.
- Resident Camp cabin coverage in evenings, including but not limited to assisting with evening programs, filling in for staff with evenings off, as well as planning for weekly Day Camp activities.
- Embrace the South Mountain YMCA's core values of Respect, Responsibility, Caring & Honesty.
- Child abuse risk management.
- Program monitoring for Quality and Safety.

***IHEREBY ACKNOWLEDGE MY ROLE AS DAY CAMP COUNSELOR
AND***

AGREE TO PERFORM MY DUTIES TO THE HIGHEST STANDARD.

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SIGNATURE

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DATE